

RAYMOND C. CABALLERO
MAYOR



CITY COUNCIL

JAN SUMRALL
DISTRICT NO. 1

ROSE RODRIGUEZ
DISTRICT NO. 2

LARRY M. MEDINA
DISTRICT NO. 3

JOHN COOK
DISTRICT NO. 4

DANIEL S. POWER
DISTRICT NO. 5

PAUL J. ESCOBAR
DISTRICT NO. 6

LUIS G. SARIÑANA
DISTRICT NO. 7

ANTHONY COBOS
DISTRICT NO. 8

**SPECIAL CITY COUNCIL MEETING
COUNCIL CHAMBERS
NOVEMBER 19, 2001**

The City Council met in special session at the above place and date at 9:00 a.m. Mayor Raymond Caballero present and presiding and the following Council Members answered roll call: Jan Sumrall, Rose Rodriguez, Larry M. Medina, John F. Cook, Daniel S. Power, Luis G. Sariñana and Anthony Cobos. Council member Paul J. Escobar was not present.

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The agenda was as follows:

1. Discussion and action on adoption of Phase II (implementation) of the Municipal Strategic Plan.
2. Presentation on the Strategic Development Process and recommendations submitted by the Executive Team.
3. Discussion and action on authorization for the Planning, Research & Development Department to prepare and publish an Executive Report of the Municipal Strategic Plan.

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Attached to the minutes and on file in the City Clerk's office are Phase II Strategic Plan Development Implementation Actions - Executive Team Recommendations spreadsheet and memorandum provided by Ms. Pat Adauto, Director of Planning, Research & Development. Ms. Adauto did a detailed presentation of the Team Recommendations spreadsheet and made the comments that follow.

Purpose for the Strategic Plan:

Per the directive of the Mayor's Office, the development of a Strategic Plan for the City began on July 6, 2001. This strategic planning process is meant to provide direction based on the City's desired future. It is expressed in a five- to ten-year time period and is the process needed for organizational transformation (provides for the means to adapt services and activities to meet changing needs of the community). The first part of the plan development assesses the internal effectiveness of the City (our local government resources), and takes this information to develop a vision or mission for the future. It provides a framework for the improvement and restructuring of programs, management and collaborations, and for evaluating the City's progress in these efforts. Phase I of the City's strategic statement was approved by City Council on August 17, 2001. This approval led to the continued work on Phase II of the project.

The next part of the plan development (Phase II) involves a detailed description of the steps that must be taken in each unit or program in order to reach the City's long-term goals (implementation), as well as a framework for evaluating progress. The phase is expressed in a two-year time period (Fiscal Years 2002 and 2003). The Plan is intended to focus allocation of limited financial resources and personnel using a prioritization system that is influenced by the City's vision, planning and goal setting. This occurs at every departmental level, within each program and unit of the City government. The focus is on short-term activities that may lead to goal achievement.

Mayor Caballero thanked Ms. Adauto, the staff, department heads, and all the departments that participated in the development and process of this effort and mentioned how proud he is of everyone.

Ms. Adauto explained that this started per a directive from Mayor Caballero where he assigned the Planning Department to internally assess every City department. Ms. Adauto made the following comments: The City of El Paso is a dynamic city with a rich colorful history but the question is can it be more and the answer is absolutely. As a larger city on the U.S. international border, El Paso has a great potential to be a great competitor-international community, that is a community that draws trade and tourism. To ensure El Paso's future in that international setting, it must build on its image. This means improving its educational opportunities, enhancing economic development, insuring neighborhood sustainability, and assuring environmental resource management. Under the leadership and direction of Mayor Caballero, a collective vision for the future has been developed in a guiding document and municipal strategic plan. This plan will provide direction in making decisions that affect our city, in demographic, physical, economic and cultural areas. On July 6, 2001, an internal assessment was requested by Mayor Caballero, City departments were asked to look into the future and find strategies for ensuring El Paso's success in that international setting. The process was undertaken in two phases. Phase I incorporated five steps, development of a vision, identification of goals, identifying community challenges, creating strategic elements, and identifying strategies within each element. Phase I of this document was presented to City Council on August 17, 2001 and approved unanimously by City Council. Ms. Adauto continued to read the executive team recommendations into the record, which are attached to the minutes, and on file in the City Clerk's Office.

Representative Sariñana asked in regards to the education, if we had invited anyone from the El Paso or Ysleta School Districts.

Ms. Adauto responded that the plan was divided into two parts. The first part was the internal assessment. That is what the City, internally within each of its City departments, can do to meet these goals and vision. Part two of the plan would be to go external to City Hall and that is proposed for fiscal year, FY 2003. She mentioned that more explanation would be provided as the presentation develops.

Representative Sariñana suggested that it is important that the education be linked into the internal part due to the lack of communication between the City and school districts, since we are going to be focusing on education and working with them.

Mayor Caballero responded that the internal process is over and now we go out. He stated that it is a very valid suggestion.

Ms. Adauto explained that as part of the implementation in Phase II, there are various actions recommended by each of the City departments that affect each of those strategic elements, including education. There are provisions for including school districts, for example, in the development review process. We have the consolidation of services initiative and we are proposing to expand one of the action items recommended in Phase II.

Mayor Caballero explained that after they go through this next process then the City could come back and recast this and incorporate everything.

Comments were made by Representative Sariñana, Mayor Caballero and Ms. Adatao regarding working with the School Districts.

Ms. Adatao continued with the following comments: Since August 17, 2001, the executive team has been meeting to develop and identify actions that may be taken under each strategic element. This was done at departmental level through an examination to reach the stated goals. Implementation requires steps that are to be taken under each element. In order to accomplish this phase, the following instructions were provided:

1. Focus on short-term activities (2 years) that lead to local government.
2. Provide framework for evaluating and revising progress of act.
3. Provide detailed description of tasks to be undertaken within each department.
4. Departmental action based on the following:
 - New task, activity or program
 - Major initiatives for attaining goals and objectives
 - Measurable in quantified terms
 - No additional cost in FY 2002

A total of 636 implementation actions have been recommended through the internal assessment. Of these actions, 390 are proposed within FY 2002 and 246 within FY 2003. We are prepared to start immediately more than half of the actions that have been recommended through this plan within each of our respective City departments. The actions identified in the presentation are representative only and are not intended to show any preference of priority. Ms. Adatao proceeded with the spreadsheet presentation.

Representative Medina suggested that we review every one of the 636 action items, one at a time, and discuss the steps. Representative Cobos asked if all of the 636 steps are individually going to require City Council approval.

Mayor Caballero responded that some of them would. Ms. Adatao clarified that under the Needs/Cost column of the spreadsheet, it identifies whether it would require other entities or Council's action as well as costs.

Representative Medina and Representative Sumrall commented on the excellent project.

Representative Sumrall asked if at any point in time these recommendations would be taken before each of the boards.

Ms. Adatao responded that only those items that require board approval and that is shown in the Needs/Costs column.

Representative Sumrall asked about going out to the public and if there would be posted meetings around the city.

Ms. Adatao responded that the idea is, that once City Council looks at the internal side of this, and if they approve, they will begin immediately to implement the actions that they have identified in FY 2002. She continued with the following: Their proposal is that in mid-year of 2003, they will re-look at the strategic plan, updated, make changes that are necessary and at that point take the plan out to the public. Meetings will be held in each of the Representative's districts and they will call on the business community and community organizations to input into the plan on how they can help meet the vision and goals that are enumerated in the plan.

Mr. Charlie McNabb, Chief Administrative Officer, suggested that Ms. Adatao could hit representative projects and talk about them and then we could set up further meetings and perhaps organize them by the lead department such as budget hearings otherwise it would take 10 hours to go one by one.

Mayor Caballero suggested that they come up with a strategy, such as to talk about those that have a significant budgetary implications, some controversy, difference of views, or something particularly positive that somebody might want to talk about.

Representative Power asked if the needs/cost will supercede what they already have in their budget for 2003; the needs/costs would reflect additional requests for 2003 budget.

Ms. Adatao responded that there would be no new requests for additional funding under the 2002 recommendations.

Representative Power asked for a list with the overall impact of the needs/costs for both years.

Ms. Adatao responded that projected estimates have been identified for each action item but there is no tally. She proceeded to suggest that one way to approach this would be to take it either by strategic elements and areas where they would like discussion on, and have the departments come up and respond to their questions, or take it by department and have the department heads respond to questions.

Mayor Caballero stated that they would use Ms. Adatao's recommendation to take it department by department and follow the alphabetical order from the spreadsheet and have the department head come up individually answer questions.

Mr. Terry Williams, Deputy Director of Building Services, explained that what is about to be approved today is the concept and not where the funds are coming from. He went on to say if funds are not available, you can worry about the funds later; you are not committing today to anything.

Representative Power asked questions of Ms. Alejandrina Drew, Arts Resources Director.

Ms. Drew explained that they already have a marketing plan in place but this will allow them to expand it, allowing them to target more people than they have budgeted for, since they have not really put any funding into the marketing efforts. She mentioned that people know about their events but there are still many people out there who do not and that is who they need to reach. She added that this would require staff time and no additional funds.

Mayor Caballero suggested the following to give more life to the downtown area:

- 1) develop a summer home for the El Paso symphony and music groups
- 2) lead an effort to see if the federal government will provide a shell at the Chamizal Memorial for example, for music under the stars
- 3) develop a budget by getting additional local community funding.

Representative Medina asked how much is the Arts Resources' budget? Mr. Drew responded that it's about \$590,000. She added this is in addition to funding from other corporations and some grants that are pending for a total of close to \$700,000.

Representative Medina commented on wasting time and money on a wish list.

Ms. Drew responded that what they have presented for year 2002 is doable and not a wish list. She stated the year 2003 might be a wish list because it still has to go through the budget process. She said she really believes the department heads were talking about doable things for year 2002. Ms. Drew offered to go to anybody's office and review any particular item. She also mentioned that she is open to suggestions that Council may have as well as deletions.

Mayor Caballero suggested that if there are things that you want to knock out due to budgetary reasons, this process is supposed to tell you things that the departments intend to do specifically further the goals. He said he did not know how many times he had heard from this Council that we have to promote tourism, make ourselves more attractive, promote the arts, etc.; here it is. He went on to say if you do not want to support and keep it, then knock it out.

Representative Medina stated that these are great ideas and if it is just a concept let's approve it. He said we will be revisiting every single department again in FY 2002 and FY 2003.

Representative Power echoed Representative Medina that the ideas are great but where is the hard concrete action that you intend to implement? He went on to say what good does it do if we hire somebody to do a market analysis that goes nowhere; it is just a waste of money. He reiterated that he could understand Representative Medina's concern because he is also concerned with the money involved to realize these projects and the concept itself.

Chief Administrative Officer Charlie McNabb commented that he has worked for this City for 23 years and this is the first time that department heads have come together as a unified group, spent hundreds of hours developing for you their concept of what will make this a great City. He went on to make the following comments: The details that are here, the 636 action items, are things that will either be developed or not in the future but we are planning and dreaming for you, we are creating something for you to be able to take and use and make a great City. We are only here today asking for you to approve the concept, not to approve each one of these items. We understand that there are budgetary constraints, physical limitations, but our department heads have spent this time to develop a blueprint to create a great city. We are asking for you to approve the concept and then let all of us go forth and try to do these things.

Representative Medina responded that he is just being realistic because they will end up revisiting every item and even sending them to legislative review, all of it being a waste of time and resources.

Mr. McNabb suggested that Ms. Aduato give a broad overview of the plan and not get into the details because you will see them again and again as they are implemented.

Representative Sumrall stated that there have been many dollars spent in the past for all these plans, but the problem with all those plans was that it was put together by out of town individuals and not the department heads and the employees that know the facts of life in the City at this time.

Representative Medina suggested that we look at every item individually.

Representative Cook suggested that as department heads come up, they highlight the items that they think would be of common interest to everybody.

Ms. Aduato suggested that we have a representative of each department come up and touch on key issues and anything else that Council would like to discuss.

Representative Sumrall asked about the golf club resort on Airport property. Mr. Pat Abeln, Director of Aviation explained the possibilities.

Representative Sariñana asked about the item to improve Cielo Vista Golf Course Club House & Restaurant, if it was not part of the contract that was awarded last year under the Ramirez Administration.

Mr. Abeln responded that it was an element of the extension of the contract.

Discussion followed about partnering with the Juarez Airport staff to create new joint marketing activities.

Mr. Abeln also responded to these comments. Representative Cobos discussed Items #33 and #34, to create new xeriscaping for Airport Entrance and Landscape Butterfield Trail Industrial Park Median & Retention Ponds respectively. He suggested that we should look at xeriscaping anywhere possible throughout the City and we should consider passing an ordinance for any new homes built. Representative Sumrall commented on the ordinance in place.

Mr. Terry Williams, Deputy Director of Building Services, was present to answer any questions pertaining to the Building Services Department. He briefly went over his list.

Representative Sumrall expressed her concern with item #65, "Modify the City's condemnation policies & Ordinance; establish a citizen review board to decide condemnation cases."

Mr. Williams responded to her concerns.

Representative Sumrall expressed her disagreement with Mr. Williams because as it is the process is already very political and that people that do not keep their buildings up and do not pay their taxes, as it is they are lobbying us and just think of what they will do to the citizens on that board.

Mayor Caballero recommended to Council that the item be deleted.

Mr. Williams suggested that this is a general concept in recognizing that the condemnation process needs to be revised and one of the elements would be to look at whether or not we should change the process now because it comes all the way to City Council or do we streamline it by sending it to the citizen board.

Mayor Caballero asked City Council for any suggestions to the process.

Mr. Williams commented that the condemnation process does need to be revised or we will face some legal problems with our current wording.

Representative Cook suggested that this be sent to the Building and Zoning Advisory Committee, Legislative Review, and Building Services where it can be fine tuned and where the whole condemnation process can be discussed and brought back to City Council.

It was decided to modify the description on that item to read as follows: "Modify the City's condemnation policies & Ordinance; to consider, review and process removing to establish a citizens' review board to decide condemnation cases."

Motion made by Representative Sumrall, seconded by Representative Cobos, and carried to approve the revision mentioned above. Representative Medina abstained from voting.

Representative Medina made a motion to incorporate the aviation strategic plan and development information actions to add a study for the sports arena at airport land, to item #49.

Mayor Caballero suggested that we look at the next step on the existing studies to the arena, not specific to the location, but the next step that we are supposed to be moving to under that study.

Representative Cobos suggested that we reactivate the Arena Committee that has been dormant.

Mayor Caballero suggested the item be added separately under Public Works.

Motion made by Representative Sariñana, seconded by Representative Cobos, and carried to add the consideration of the arena study under any location. Representative Medina abstained from voting.

Representative Power asked Mr. Williams if he was already addressing the landscaping parkways and medians.

Mr. Williams responded that #54 addresses landscaping on residential construction and that item #59 addresses median landscaping.

Mr. Ed Drusina, Director of Public Works, mentioned that items #513 and #515 address median landscaping.

Mr. Williams commented on the discussion of all this being conceptual. It's conceptual that we find details and explain the tasks and I can assure you that all the tasks in the Public Works section will be accomplished.

Mayor Caballero reiterated to Council members that is exactly the reaction he wanted to get from them on questioning the items.

Representative Cook asked if items #56 and #57, Operation Clean Sweep, were to be expanded into other areas.

Mr. Williams explained that they are expecting to complete the initial operation clean sweep, which are the four main streets in the city, this month. He said, we expect to go to the next phase which is the downtown sweep and the third step in the process will be the individual districts.

Ms. Rita Rodriguez, City Attorney, was present to answer any questions pertaining to the City Attorney's Department. She mentioned that the six items listed are not the only thing that the City Attorney's office does. She said the department provides support for all the departments in identifying legal ways that these implementations can be done, and in some cases creating them either through ordinances or finding something in the state law that allows the City a way to do the things that are required or also proposing legislation during legislative times for both federal and state in order to have legal mechanisms to do the things that need to be done.

Representative Power commented about the strategic plan and did not want the department heads to get the impression that Council is ungrateful because we have this wonderful branch at our disposal as City Council members. He added how deeply grateful Council members are for their work and their vision for the City because it's what we all need to move forward.

Representative Sariñana questioned why we have to wait until Year 2003 on item #74 to make this implementation work if the Public Service Board really wants to sit down with the City. He stated this could be something that would save the taxpayers a lot of money.

Mr. Williams expressed his concern since he was one of the initiators. Mr. Williams made the following comments: The concept was that many other cities do not pay themselves for water. The water used for parks, median landscaping, or even other city buildings, is not charged by the water utility. My thought is consider looking at that aspect starting with the parks, the landscape medians, the landscape parkways and eliminate the charge for water. Obviously, I am not suggesting the PSB swallow that because they can't but the second step in the process is that if you all as the Council agree and the PSB Board agrees then this is an area we should go for. I think that as citizens of El Paso, if you want a nicer cleaner city, better looking parks, it takes water and it is one of the big expense items, all of us ought to be willing to pay a little more in our water bills to offset that loss.

Mayor asked when charging the City for water began and what was the reason.

Mr. Charlie McNabb, Chief Administrative Office, responded that as far as he knows it has been done since the Public Service Board was established.

Mr. Bill Chapman, Chief Financial Officer, responded that this has been an ongoing issue since he has been with the City. He stated the City Attorney's office and he met with Mr. Archuleta and the bond covenants state they cannot give away the water below cost; it deals with the bond covenants of PSB. He stated they have never really defined nor shown what is the true cost of water.

Representative Sariñana commented that then they are actually selling it to us for cost and mentioned that he understands that it cost the PSB about \$165 per acre feet of water to clean it and get it ready for drinkable water. He stated he would like to know how much they are selling acre-feet to the City; there has to be a way to finding that out.

Mayor Caballero requested that they give him marching orders on a consensus item so that he can go to the PSB and present the issue.

Representative Cook mentioned that this is very similar to Solid Waste Management having to contribute to streets, it is the same philosophy.

Mr. Chapman responded that it is not similar; that is an indirect cost recovery for providing services and also the damage precedence.

Representative Cook stated that his point is that it is an indirect cost recovery for what they use to process water, water is not free.

Mr. Chapman stated that we should be paying the cost of water according to the bond covenants.

Representative Sariñana questioned if they do give it to us at cost.

Ms. Emma Acosta, Solid Waste Management, stated that SWM does not charge the city departments for services, the users are paying for it.

Ms. Wendy Hebstreit, Comptroller, was present to answer any questions pertaining to the City Comptroller's Department. She proceeded to explain that there are two main features to the strategic planning process for the Comptrollers office, one of which is to make the capital market more accessible, the financial information more accessible to a wider audience by translating some sections into Spanish and the other is to implement city wide cashing so that anyone needing to pay anything to the City would be able to do so at the nearest location possible and not have to worry about coming to City Hall.

Representative Sumrall explained that she would like to delete item #76, provide educational opportunities to three staff accountants to achieve CPA certification, because paying for someone's CPA certification is almost guarantee that they will not work for the City anymore because they are put in a position where they can go out and get paid a lot of money. She said her concern is that if we did it for people in the Comptroller's office, would we not pay to have other people get their certification in a certain area. She cited an example, a nurse at the County Health that wanted to become a physician's assistant, which is right under a doctor, would we pay for that as well, giving them the time to go or something like that.

Ms. Hebstreit explained the educational opportunities for achieving a CPA certification and what it would do. She said we only have 4 or 5 CPAs throughout the City, one of them which is the Chief Financial Officer and he does not do any direct accounting.

Representative Cobos asked if there are not any educational perks for employees.

Ms. Terry Bond, Personnel Director, said item #399 addresses the issue in a broader way. She said we will consider other career paths for other departments later on.

Ms. Debbie Hamlyn, Director of Community & Human Development, was present to answer any questions pertaining the Community Development Department.

Ms. Hamlyn commented that they incorporated the goals into their strategic planning process so that people who are coming in right now to ask for funds from the city, if they do try to meet their goals or strategic elements of the plan, they are going to get extra points right now.

Representative Cook commented that he is glad to see item #101, perform a feasibility study on City's opportunity as an affordable housing developer; it is something we should have done many years ago.

Ms. Hamlyn proceeded to comment on a new item #96. She stated if it works we are going to continue to do that on a regular basis at different locations. She said the CDBG will require our applicants to incorporate artwork into our new public facility.

Representative Cobos asked about condemned buildings and asked if there are any ways that CDBG monies can be used to rehab those areas?

Ms. Hamlyn responded that they do assist them.

Representative Sariñana commented that when the City makes the motion for condemnation or demolishing it's already too late for them to correct that.

Mayor Caballero responded that they are working on devising a process although it is not on the spreadsheet, to correct the two issues that Representative Sariñana had raised so that they can save the homes. He stated it is a historical issue.

Representative Cook mentioned that the real issue here is the difference between condemning and demolishing.

Representative Sariñana commented that most of the condemned houses that appear here are for demolishing.

Mr. Roberto Franco, Director of Economic Development, was present to answer any questions pertaining to the Economic Development Department. He proceeded to explain that some items to be done differently this year are basically reporting opportunities for the expansion of the financial services industry, positioning the city as an international banking center in order to attract international banks to the community, and applying for grant funding from the Economic Development Administration for re-adjustment strategy. He made the following comments: We will be meeting with the Fort Bliss officials to try to assess which defense related industries does the community of El Paso need to attract and recruit. We will be identifying with the Texas Workforce Commission and the Community College skills and infrastructures needed to attract high tech and medical related industries and customize a set of packages to meet both needs. We are also going to prepare and implement strategies for developing local businesses in the medical and high tech industries as well. We are also going to focus the resources to target local small businesses developing an expansion program as well. We will also be establishing a routine to develop a marketing plan to seek and develop a nationally recognized retirement community in El Paso, something like Sun City Retirement Community.

Mayor Caballero suggested that he would like to consider adding tax incentives and he is interested in finding somehow a pot of money, possibly twice as much as the one we have, to use in a targeted way where we go out and look for certain businesses to come here or to start out operations in a way they were intending to. He stated in other words, be pro-active, where you really put an attractive package such as land, leases, money, and all sorts of things where someone really has to think twice in turning it down. He went on to say it is obviously not on the FY 2002 budget but he would like for Economic Development to start working on it and look at that concept and how do we fund it.

Representative Power stated that it is a very good plan and we should go out and get the business instead of waiting for businesses to come to us.

Representative Sumrall mentioned that she, along with the rest of the Council members, has volunteered to go with Mr. Franco several times over the years if he needed a Council member to go with him. She proceeded to state that she would like to make sure that the group that goes on these trips will have the ability and authority to make commitments; it is very important that the Mayor goes with him.

Mayor Caballero stated that this is just a comment and the details would involve the County and some of the other folks to get involved with this. He agreed that it is very important to send along somebody that can make commitments down the road.

Representative Power stated that San Antonio has developed task forces that were going to be sent out around the nation and they knew the guidelines and what they were going to offer in order to pull in businesses. He stated we need bodies, money, and we need to have objectives.

Mr. Franco responded that he would look into developing task forces.

Motion made by Representative Sumrall, seconded by Representative Cobos and unanimously carried to approve to locate a pot of money to fund the pro-active targeting of certain firms and developing a task force(s).

Representative Power asked in regard to item #126, introduce new companies to the County, school districts, El Paso Community College & UTEP to develop partnerships in education & workforce development, don't hospitals play a big role when it comes to bringing in companies from out of town. He requested that we add hospitals to the list.

Mr. Franco responded that hospitals do play an important role because they are part of the quality of life issues that corporate executives look at.

Mr. Franco responded that he would include hospitals into item #126.

Representative Sumrall requested that our task force totally know what the Border Health Institute is going to need, and go out and recruit people specifically for the medical complex.

Mr. Franco explained that companies will have to comply with the terms and conditions set in the contract in order to get the abatement. He stated if the company decides to relocate from the zone, there is a recapture clause to recoup taxes from the company.

Representative Power stated that he would like to clarify that Council sets the standards for the incentives and to create a task force to carry on it's objectives. He proceeded to ask when would the tax abatement policy be created.

Mayor Caballero responded that he has been talking to the State, not sure about the County, and mentioned that he would like to get a draft in the next three or four weeks. He went on to say in the meantime, we are receiving applications and always have.

Mr. Ed Drusina and Gonzalo Cedillos, Director of Public Works and Deputy Director of Engineering respectively, were present to answer any questions pertaining to the Engineering Department.

Mr. Ed Drusina pointed out item #134, which is to revise A/E Selection Ordinance to limit membership to City staff only.

Representative Power stated that if we agree to this, we would be giving these individuals an extreme amount of power; there needs to be a checks and balances.

Ms. Rita Rodriguez responded with the following statement: "City employees are subject to not only the ethics ordinance but also to city statutes and that would prohibit any sort of kickback or anything that you are referring to". She added that part of the oversight is City Council.

Representative Cobos mentioned that Council hardly ever questions department's recommendations.

Motion made by Representative Cook, seconded by Representative Cobos and carried to revisit the A/E selection ordinance and have a legislative review meeting. Representatives Medina and Power abstained from voting.

Mayor Caballero stated that it is going to take a while to go through these items but that he wanted to get it started.

Representative Sariñana stated that he wanted to comment on the building of streets now that we were talking about Engineering. He stated the following, "if we are going to build, we are going to build durable streets."

Mayor Caballero suggested that it should be brought up perhaps when we discuss the Streets Department of Public Works. Representative Sariñana stated that he feels it is important to bring it up since we are talking about things that need to be changed and developed.

Representative Power sympathized with Representative Sarinana's point and added that we should have a specific policy for scoping a project.

Mr. Charlie McNabb suggested that an item be added that would indicate to review the engineering policy rather than touch on a specific point.

Representative Cobos asked about the design and build policy.

Mr. Drusina responded that we are in the process of developing it.

Mr. Byron Johnson, Director of Purchasing, explained that the policy will be going to a Legislative Review meeting and then it will come back to Council.

Mr. McNabb reiterated the wording on the item to be added to read as follows: "Engineering staff re-examine policies and procedures for quality assurance and bidding procedures and costing of projects.

Mr. Drusina reworded the item to read as follows: "Engineering Staff re-examine policies and procedures for quality assurance for developing the scope providing the estimates to assure that they are within or in concert with the department's and intended budget (FY 2002)."

Motion made by Representative Cook, seconded by Representative Power and carried to add the item to the Engineering Department as stated by Mr. Drusina.

Motion made by Representative Sariñana, seconded by Representative Cobos and unanimously carried to adjourn this meeting at 11:30 a.m.

APPROVED AS TO CONTENT:



Carole Hunter, City Clerk

APPROVED AS TO FORM:



Rita Rodriguez, City Attorney